

Introduction To Law For Paralegals Critical

Introduction to Law for Paralegals Introduction to Law for Paralegals Family Law for Paralegals California Family Law for Paralegals Contract Law for Paralegals Introduction to Law for Paralegals Basic Administrative Law for Paralegals California Property Law for Paralegals Basic Real Estate and Property Law for Paralegals Real Estate and Property Law for Paralegals Family Law for Paralegals Practical Contract Law for Paralegals McGraw-Hill's Criminal Law for Paralegals Introduction to the Law for Paralegals California Family Law for Paralegals Tort Law for Paralegals Family Law for Paralegals Real Estate and Property Law for Paralegals Immigration Law for Paralegals Introduction to Law for Paralegals Neal R. Bevens Katherine A. Currier J. Shoshanna Ehrlich Marshall W. Waller Kathleen Reed Neal R. Bevens Anne Adams D. Patrick O'Laughlin Jeffrey A. Helewitz Neal R. Bevens J. Shoshanna Ehrlich Laurel A. Vietzen Lisa Schaffer Deborah Benton Marshall W. Waller Bevens George Kent Neal R. Bevens Maria Isabel Casablanca Currier

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now in its fifth edition introduction to law for paralegals balances substantive law with work based knowledge and skills from the basics of the u s legal system to personal injury contracts and intellectual property neal r bevens brings it all into focus through clear writing realistic examples and

engaging exercises with features like skills you need in the real world and issues at a glance the transition from classroom to law firm will be smooth sailing new to the fifth edition new and updated cases discussion of current technology and its use in legal practice new surfing feature with websites for further reading professors and students will benefit from essential paralegal skills and legal procedure presented in conjunction with substantive areas of law part i introduces students to the legal system with coverage of ethics evidence working in the law office trials and appeals part ii covers substantive law including torts contracts criminal law administrative law real property wills and trusts family law intellectual property and agency law part iii gives an overview of legal research and writing a succinct and direct writing style exercises that develop paralegal skills integrated throughout the text a design for learning on every page including definitions of legal terms and phrases inset boxes that illuminate concepts examples visual aids chapter summaries sample documents case excerpts and more end of chapter exercises and practice questions for test review help students master the material

written by a respected and well known author team this new text offers a comprehensive intelligent overview of all the key concepts paralegals need to know as it provides a wealth of information in an accessible well organized format the talent and experience of these authors serves to enrich the text and results in a book that is not just a compendium of facts but rather a thoughtful discussion that teaches students how to use and analyze what they have learned the book s outstanding pedagogy not only makes it easy to teach for the instructor but also makes it interesting for the students the text features thoughtful charts and other graphics discussion questions hypothetical cases presented as examples at the beginning of chapters and referred to throughout the chapter legal reasoning exercises review questions definitions in the margins of the text ethics alerts and practice tips in boxes throughout well edited cases and a comprehensive glossary part i paralegals and the american legal system gives an overview of the basics of legal study and a separate chapter on the role of the paralegal before moving on to sources of law and classifications of law state v federal criminal v civil substantive v procedural the structure of the legal system and an overview of the litigation process including administrative law and adr part ii finding and analyzing the law takes students step by step through the process of analyzing and applying the law to facts two chapters show how to find and analyze statutory law and case law and a complete chapter on the basics of legal research is included this part concludes with a chapter on applying logically what the student has learned through

research part iii legal ethics and substantive law provides an overview of the key substantive areas of the law and includes chapters on ethics torts contracts property real estate laws affecting business business organizations commercial law and employment law family law and criminal law procedure all of the chapters use well edited cases to illustrate key concepts and give students practice in reading court opinions

family law for paralegals 9e

written from the paralegal s perspective this book examines the ethical practical and professional topics relating to contract law and combines both substantive material and contemporary cases offering exceptional coverage of e contracts and technology it emphasizes contract law as an important core competency for all paralegals each chapter is infused with application oriented features that range from scenarios to feature articles to portfolio building exercises end of chapter material focuses on reinforcing skills through internet exercises case questions and case briefing assignments throughout the book each chapter shows how paralegals work with contracts and why it is important for all paralegals to understand contract law paralegals

now in its fourth edition introduction to law for paralegals balances substantive law with work based knowledge and skills from the basics of the u s legal system to personal injury contracts and intellectual property neal r bevans brings it all into focus through clear writing realistic examples and engaging exercises with features like skills you need in the real world and issues at a glance the transition from classroom to law firm will be smooth sailing new to the fourth edition coverage of agency streamlined coverage of legal research and writing updated cases discussion of current technology and its use in legal practice end of chapter exercises and practice questions for test review help students master the material professors and students will benefit from essential paralegal skills and legal procedure presented in conjunction with substantive areas of law part i introduces students to the legal system with coverage of ethics evidence working in the law office trials and appeals part ii covers substantive law including torts contracts criminal law administrative law real property wills and trusts family law intellectual property and agency law part iii gives an overview of legal research and writing a succinct and direct writing style exercises that develop paralegal skills integrated throughout the text a design for learning on every page including definitions of legal terms and phrases inset boxes that illuminate concepts examples visual aids chapter

summaries sample documents case excerpts and more

understanding that administrative law is a notoriously difficult and complex topic author anne adams takes great care to present the material at a level appropriate for paralegal students without oversimplifying she employs concrete examples throughout the text to help students understand the basic concepts and includes several cases to teach case analysis skills concentrating on the paralegal in administrative law the book covers the essential areas paralegals need to know in order to succeed such as effective oral and written communication skills researching and drafting documents and completing forms well crafted pedagogy helps students understand and apply the material student practice exercises help reinforce key concepts concepts journal feature encourages students to keep their own journal of pertinent administrative law concepts and then analyze and write on a major topic key terms chapter summaries review questions discussion questions additionally useful charts and figures explain concepts graphically as well as textually and photos scattered throughout the book enhance the presentation a separate advanced studies topic appears at the end of each chapter and offers a hands on approach using documents and forms that can be assigned in or out of class this in depth section allows students more complete practical study of the concepts lending flexibility the instructor can choose to assign all a few or none of the advanced studies depending on time restrictions and the goals of the course a final chapter on the paralegal in administrative law shows what private and public sector paralegal positions might encompass

designed to simplify material while maximizing student interest california property law for paralegals is a well organized clearly written practical text this concise yet comprehensive book will provide students the tools they need but will not overwhelm them because it is geared specifically to the needs of paralegal students written so that class lectures can be prepared with ease this text features practical problem solving exercises and hypotheticals presented in an interesting and attention grabbing style with an eye to engaging the reader ethical issues discussed throughout the text that challenge the students and prepare them for practice an option for instructors to encourage students to draft assignments in irac form to better prepare students for the workplace and to make grading easier for instructors chapters ending with a review of important terms concepts definitions and chapter review questions the author engages both students and instructors with four special features intended to facilitate mastering the law through practical application judge for a day uses a paraphrased

judicial opinion or fact pattern that does not reveal the holding of the case students are asked to predict the judge's ruling these can be used to trigger classroom discussion or used in a mock trial the client comes calling presents a challenge or task that a paralegal may encounter in the course of an ordinary day in a law firm this feature spotlights ethical considerations and also introduces students to the business side of the practice of law sharpening the saw an exercise in issue spotting trains paralegals to think like legal professionals students are asked to read a set of facts and then to identify and effectively convey the issue in writing this feature is presented in such a way that an instructor can determine how much emphasis to place on legal writing out of the ivory tower reminds students that clients use law firms to solve problems this feature encourages creative thinking and a focus on the big picture without a doubt california property law for paralegals is your best alternative for an easy to teach focused california specific property text aimed specifically at paralegals

this volume presents the basics of real estate law including the practicalities of daily legal work the author introduces the basic elements of real property the different methods used to record and describe property the methods used to transfer title the rights associated with real estate ownership the elements of real estate contracts an extensive discussion of landlord tenant law deeds mortgages restrictions on land use title insurance and title examinations the closing process and tax implications

real estate and property law for paralegals by neal r bevans offers a dynamic approach that balances theory and practice designed with the paralegal student in mind this accessible introduction to real estate and property law combines a thorough presentation of key topics with examples forms and exercises that mirror legal practice with neal r bevans real estate and property law for paralegals students get a firm grasp on real estate law and procedure and a running start in their careers as paralegals new to the seventh edition new section in each chapter on covid 19 concerns addressing current and possible changes to real estate practice in response to the pandemic real world perspectives in each chapter providing practical and timely discussions of new developments in real estate law updated case excerpts reflecting new developments in the law new graphs exhibits and other visual aids demonstrate current trends sample test questions included in the text to reinforce student learning professors and students will benefit from neal r bevans clear and engaging coverage of real estate and property law lively discussion of ethics in each chapter practice exercises that reflect the work of a paralegal realistic examples based on legal practice figures

tables sample forms and annotated legal documents case excerpts that expose students to the language of the law boldfaced terms with definitions in the margins timely references to online resources chapter objectives and review questions and in every chapter text boxes that highlight various aspects of law and practice real estate basics a at a glance skills you need in the real world tech topics

now in its fifth edition offers paralegal students comprehensive coverage historical context and legal insight into high profile topics currently under debate

the activities based approach of practical contract law for paralegals builds valuable contract management skills numerous assignments that mirror the work of an actual paralegal teach students to read draft and implement contracts as well as to research and apply local law ideal for both the classroom and online courses this book combines contracts and applied legal research for paralegals accessible explanations of doctrine and principles prepare students to tackle assignments based on state specific laws and procedures features new and updated examples and assignments throughout the text new career corner features that connect material in the text to developing a successful career as a paralegal straightforward overviews of basic contract law a consistent emphasis on state specific law and procedures internet research assignments that exemplify legal research performed by paralegals case discussion assignments that extend case analysis beyond the classroom discussion of ethics integrated throughout the text a flexible organization that adapts to a variety of course credits teaching goals and media formats specially designed learning objectives that clearly outline each chapter s main goals a convenient glossary of terms for quick reference a companion website with a number of handy interactive elements new self tests that allow students to monitor their progress

innovative and engaging this textbook is written for the student who is just starting a paralegal degree program it provides simple and concise explanations of legal concepts and topics encouraging students to develop critical thinking skills by applying the legal principles to numerous problems and exercises contained in each chapter this book introduces students to the major substantive areas of law that will be covered in depth in subsequent courses the paralegal supersite site

california family law for paralegals is the only textbook for paralegals that

focuses specifically on california family law in its fifth edition this straightforward textbook continues to provide california paralegal students with a practical framework for examining the full range of family law issues under california law among the characteristics that make this text the perfect choice for teaching california family law a practical straightforward approach designed to teach the basics to paralegal students a focus on the california family code integrating statutory law and judicial interpretation into a cohesive general discussion of family law and its various aspects examples of all the key judicial council forms used in the practice of family law in california unlike other california specific books this book was written specifically as a teaching tool and offers a format that helps students learn including chapter overviews and summaries exercises key terms and a glossary updated and completely current the fifth edition includes revision of the text to reflect changes in the law with new cases and statutes completely updated forms advice on how technology can make family law practice more effective completely updated instructor s manual a new streamlined organization with shorter more teachable chapters the only text of its kind california family law for paralegals offers comprehensive coverage in a readily accessible format of all the key topics and developments in this ever evolving area of the law

family law for paralegals provides the student with a practical guide to family law including material that allows the student to understand the paralegal s role in the family law firm the book is written in a manner that is readily accessible to the student and uses a variety of hands on assignments that provide the student the opportunity to apply the knowledge gained in each chapter to real world situations the text is divided into two parts part i emphasizes the legal concepts associated with family law part ii introduces the student to the legal procedures associated with family law the paralegal supersite site

real estate and property law for paralegals provides a solid foundation in the basics including the practicalities of daily legal work its broad coverage of all the key topics that paralegals need to know includes basic elements of real property different methods used to record and describe property transfer of title the rights associated with real estate ownership elements of real estate contracts landlord tenant law deeds mortgages restrictions on land use title insurance and title examinations the closing process and tax implications practical skills are emphasized throughout the book so that students will develop a true understanding of what it is like to practice in the real world an easy to read and engaging style utilizes numerous examples

and illustrations always emphasizing the practical nature of real estate law each chapter opens with objectives and closes with key terms review questions and practical applications exercises in every chapter an issue at a glance box summarizes important legal concepts and skills you need in the real world sections highlight particular paralegal skills marginal definitions numerous figures tables and forms and case excerpts that discuss legal theory and applications round out the significant pedagogy additionally websites that can help students gather more information are strategically placed an in depth instructor s manual includes a test bank lesson plans suggested syllabi web resources additional assignments and powerpoint slides for each chapter the revised third edition provides a wealth of updated forms and cases new website references make the book current and fine tuned text discussions have been expanded where appropriate a new interactive workbook is available at the website to accompany the book features solid foundation in the basics of real estate law including daily legal work broad coverage of key topics paralegals need to know basic elements of real property different methods used to record and describe property methods used to transfer title rights associated with real estate ownership elements of real estate contracts landlord tenant law deeds and mortgages restrictions on land use title insurance and title examinations closing process and tax implications practical skills emphasized throughout easy to read and engaging style numerous examples and illustrations well developed pedagogy objectives that open each chapter issue at a glance boxes summarizing important legal concepts marginal definitions numerous figures tables and forms case excerpts discussing legal theory and practical applications skills you need in the real world a highlight in each

note this new edition does not include a cd with forms uscis is constantly revising and updating forms and in order to make sure the correct form is submitted readers should download the current version from the uscis gov website immigration law for paralegals is an indispensable and practical guide on u s immigration citizenship and visa procedures for instructing and training students or anyone interested in a career as an immigration paralegal or legal assistant this fifth edition updates and expands the fourth including coverage on temporary protected status tps along with updating documents to submit new regulations and updated policies contents of immigration law for paralegals include interviewing gathering information case management and document preparation techniques analysis of temporary and permanent employment visas analysis of family based petitions political asylum and naturalization and samples of completed applications a glossary of terms and useful appendices each visa

category is set forth in a clear and concise manner with real life and hypothetical situations at the end of each chapter allowing students to visualize actual problems and issues that arise when processing a case further in responding to the hypothetical situations students will look to the united states immigration statutes rules regulations precedent and administrative policies to resolve issues additionally each section contains a completed sample application definitions of legal terms and exercises modeled after tasks paralegals may encounter on the job including the preparation of relative petitions form i 130 and the adjustment of a status package forms i 485 i 130a i 131 i 765 i 864a and g 28 in keeping with the concise format of each chapter excerpts from federal aao and bia decisions will be cited or footnoted where relevant the glossary and appendices include immigration law resources uscis local regional and service center addresses questions and answers for the naturalization exam blank uscis forms credential evaluation sample request forms and a list of agencies sample uscis color photograph specifications and sample medical form i 693 and irs individual tax id number request ss 4

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